IF YOU NEED SUPPORT WITH LANGUAGE TRANSLATION, CONTACT CAROLINE BOBANICK AT: carolineb@burienwa.gov or (206) 391-6605

2027 ARTS & CULTURE GRANT APPLICATION GUIDELINES

2027 Funding Application Due Date: **Friday, July 31, 2026 at 5:00 PM**

PURPOSE

The City of Burien Arts & Culture Grants program offers grants to individuals, organizations, and community groups for arts and culture projects and events that serve the diverse citizens of Burien. These grants are intended to support projects and events that create arts and cultural impact within the city of Burien, including the production and presentation of art by Burien artists as well as public art and cultural activities. We hope these projects will attract regional artists and audiences that can contribute to Burien's identity as a city where the residents embrace diversity, celebrate arts and culture, promote vitality, and treasure the environment.

FUNDING LEVEL AND PRIORITIES

Most awarded grants range from $750 to $3,000. The City of Burien Parks, Recreation & Cultural Services Advisory Board is interested in applications that focus on:

1. Ongoing programs developed for or presented in the Burien community, and supportive funding to keep the organizations that run these programs healthy.
2. Innovative projects (new or ongoing) that bring cultural experiences to Burien.
3. Arts and cultural education experiences for underserved populations.

WHAT WE FUND

- Applicants must be individuals or non-profit organizations. Evidence of non-profit status for organizations is required.
- The proposed program and/or event must be held in Burien or serve a majority of Burien residents.
- The proposed program must take place in 2027.
- Only one application per individual/organization will be accepted per year.

FUNDS MAY BE USED TO

- Produce performances, exhibits, special events, or programs that bring arts or cultural experiences to Burien residents.
- Provide opportunities for independent artists to develop and present work in all media.
- Improve access to arts and cultural opportunities for artists and audiences from diverse communities including participatory and educational opportunities for youth, seniors, multicultural communities, and special populations.
- Increase access to arts and cultural events by providing discount tickets and/or free educational programs.

FUNDING RESTRICTIONS

Due to city, state, and federal regulations and established Burien Parks, Recreation & Cultural Services Advisory Board policy, the following are **NOT** eligible for funding:

- Purchase of equipment or real property
- Purchase of food or beverages

- Projects that have already been completed
- General operating support
- Religious services
- Political events
- Events in which fundraising is a primary purpose
- For-profit projects
- Capital construction projects
- Projects exclusively or primarily benefiting the membership of the organization or those which preclude reasonable access by the general public
- Projects permanently located within privately owned facilities

REVIEW CRITERIA

There is no priority between each of the elements listed, nor is there a requirement to meet all criteria:

- Benefit to Burien residents
- Artistic and cultural excellence and originality
- Administrative and fiscal management capability of the applicant
- Engagement of underserved populations through special outreach and/or specialized promotional strategies
- Diversity of applicant's additional funding sources
- Burien-based artists and cultural organizations
- All application materials provided as requested
- Documented evaluation and measurement of previous year's program grant objectives (if applicable)

PROJECT FUNDING DETAILS

If your project is funded:

- You will be asked to contract with the City of Burien and to complete your project by the end of the calendar year.
- You will need a Social Security number or Federal Tax Identification Number issued by the Internal Revenue Service.
- Liability insurance may be required, depending on your project.
- You must credit the City of Burien for support on promotional and archival materials.
- You will need to submit an invoice and a brief final report to receive payment.
- **Grant award payments will be made after projects are complete, not in advance.**

TIPS AND HOW TO APPLY

- Start the application process as far in advance as possible.
- Review the guidelines and application requirements to prepare your materials in advance.

SUBMIT YOUR APPLICATION ONLINE BY JULY 31, 2026 AT 5:00 PM:

https://form.jotform.com/241305675192153

QUESTIONS ABOUT YOUR APPLICATION?

Contact Caroline Bobanick, Recreation Supervisor
carolineb@burienwa.gov

The Burien Parks, Recreation & Cultural Services Advisory Board will review applications and make recommendations to the Burien City Council for final approval by the end of the year.