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Small Business Utilization Plan
for Small Works Roster Direct Contracting

Agency	City of Burien		
Effective Date	July 1, 2026	End Date	June 30, 2027
Plan Administrator	Dan O'Brien, Public Works Stormwater Engineer		

Purpose

The City of Burien **(BURIEN)** is reserving the option to use Direct Contracting as practicable in the Small Works Roster process. As required under RCW 39.04.152(4)(b)(iv), Burien Public Works staff is preparing the **BURIEN** small, minority, women, and veteran-owned business utilization plan (Plan).

Intent and Policy

It is **BURIEN'S** policy to not favor contractors by repeatedly awarding contracts without documented attempts to negotiate with others.

This plan is intended to help increase the likelihood of small works roster awards going to a broad range of small businesses.

This plan is to be referred to with each procurement for small works with a $150,000 estimate or less and will be referred to by **BURIEN** staff as they solicit and negotiate using Direct Contracting.

Transparency

This Plan will be assessed and posted Annually by the Plan Administrator. It will be posted publicly on the City of Burien website. The achieved utilization will be publicly reported each year when the Plan is updated.

Goal

BURIEN'S goal is to award small and diverse businesses **50%** of all the Small Works Projects awarded during the *Utilization Plan's Effective Period* in the following way:

Projects Anticipated	Target Small Business Awards
8	4

Project Type	Categories	Included in Small Business Goal
Roads	Curbs/Gutter/Sidewalks/Driveways	X
Roads	ADA Improvements	X
Roads	Asphalt	
Roads	Channelization	X
Roads	Pedestrian Improvements	
Roads	Roads	
Roads	Safety and Protection	
Roads	Sealing and Coating	X
Roads	Signalization	
Roads	Streetscapes	
Civil	Demolition and Construction	
Civil	Drilling	
Civil	Earthwork	X
Civil	Foundations	
Civil	Irrigation, non-park	X
Civil	Electrical	X
Civil	Stormwater	X
Civil	Pipes and Underground Utility Infrastructure	
Parks	Drainage and Irrigation	X
Parks	Ballfields	
Parks	Drainage and Irrigation	X
Parks	Fencing	X
Parks	General Landscape Improvements	
Parks	Lighting	
Parks	Park Facilities	
Parks	Parks, Grounds, and Landscaping	X
Parks	Skate Parks	
Parks	Sport Courts	
Parks	Spray Parks	X
Parks	Trails and Walking Paths	
Parks	Turf	
Facilities	Bricks and Stone	X
Facilities	Carpentry	
Facilities	Electrical	X
Facilities	Exterior Improvements	X
Facilities	HVAC	
Facilities	Interior Improvements	
Facilities	Plumbing	X
Facilities	Roofing	

Utilization Achieved

As this is the first SBUP that Burien has implemented, there is no progress to assess for utilization. This section will be completed during the plan update for 2027-2028.