Burien Contract # 4602

1-8-17

City of Burien, Washington
City Hall Contract Routing Sheet

Name of Contracting Party: City of Seattle

Project Name/Description: FY2015 JAG Grant Interagency Agreement

Contract Amount: $ 21,212 (Burien's share)

Type of Contract: (Includes Agreements, Grants, Interlocals, Leases, MOUs, etc.)

☐ Architectural/Engineering	☐ Construction/Public Works	☑ Grant
☐ From MSRC Engineering Roster	☐ Informal Bidding Process Done-3 bids (less than $35,000)	☐ Lease
☐ RFQ Process Done	☐ From MRSC Small Works Roster ($35,000 to $300,000)	☐ Other: _____
☐ Consulting/Services (Non-Engineering)	☐ Competitive/Advertised Bidding Done (Over $300,000)	☐ Contract Amendment to Contract No. _____
☐ Human Svcs/Arts&Culture	☐ Other: Sole Source - Emergency	

Is this contract authorized in the current year's budget? ☑ Yes ☐ No

If budgeted, list Fund/Dept.: General Fund - Police Services - Revenue

Page # in Budget: 2-46 Budget line item amount: _____

BARS Account Number: 001-00-333-16-73-003

CONTRACT ROUTING INSTRUCTIONS:

Contract Manager Directions/Review: L Fleming *Date:* 6-6-16

- ☑ Draft contract, get contract file checklist items
- ☒ Prepare Contract Package (Contract Routing Sheet, contract, and checklist items)
- ☐ Obtain *Dept. Director Approval* _____ *Date:* _____

Legal Dept. Directions/Review: Cynthia Schaffer per Bob NOE *Date:* 6/15/16

- ☐ Review insurance
- ☒ Review of City Attorney (non-routine contracts)

Finance Dept. Directions/Review: L Fleming *Date:* 6-16-16

- ☒ Review contract budget/administrative review.

City Manager Review if over $25,000: _____ *Date:* _____

- ☐ Return Contract Package to Finance Dept.

Contract Manager Directions:

- ☐ Obtain signatures on contract.
- ☐ Provide fully signed copy of contract to other party.
- ☐ Make copy of contract for own files, if desired.
- ☐ Return original Contract Package to Finance Dept.

Finance Dept. Directions:

- ☒ Assign contract number.
- ☒ Provide contract number to Contract Manager.
- ☒ Provide Contract Package to Scanner.

Contract File Checklist:

N/A

- ☐ W-9 Taxpayer ID Form
- ☐ Burien Business License# _____
- ☐ Insurance Certificate
- ☐ Bids, if applicable ☐ N/A
- ☒ Contract Fully Signed

Interagency Agreement

Edward Byrne Memorial
Justice Assistance Grant (JAG) Program
FY 2015 Local Solicitation

Executed by
City of Seattle
Department Authorized Representative: Diane Pilon
610 5th Avenue
PO Box 34986
Seattle, WA 98124-4986

and

City of Burien, hereinafter referred to as "Recipient"
Grant Manager: Lori Flemming
400 SW 152nd St, Ste 300
Burien, WA 98166

IN WITNESS WHEREOF, the parties have executed this Agreement by having their representatives affix their signatures below.

City of Burien

Kamuron Gurol, City Manager

Seattle Police Department

Brian Maxey, Chief Operating Officer

Date: 8/17

Authorized by:
Grant Program: *Edward Byrne Memorial Justice Assistance Grant (JAG) Program*

WHEREAS, the Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions; and

WHEREAS, the JAG Program supports all components of the criminal justice system, from multi-jurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives; and

WHEREAS, the United States Congress authorized $604,936 in the Justice Assistance Grant (JAG) Program for jurisdictions in King County; and

WHEREAS, 10 jurisdictions in King County were required to apply for a JAG Program award with a single, joint application; and

WHEREAS, the City, as the identified Fiscal Agent, submitted the joint application to the Bureau of Justice Assistance on June 26, 2015 to request JAG Program funds; and

WHEREAS, based on the City's successful application, the Bureau of Justice Assistance has awarded $604,936 to the City from these JAG Program funds; and

WHEREAS, pursuant to the terms of the grant whereby the City, as the identified Fiscal Agent for this award, is to distribute grant funds to co-applicants, the City intends to transfer some of the JAG funds it receives to those co-applicants; and

WHEREAS, the City is not obligated to continue or maintain grant funding levels for the JAG Program once grant funds have lapsed; and

WHEREAS, recipients of JAG funds from the City should not anticipate the City will assume responsibility for any program costs funded by JAG once JAG funds are spent;

NOW THEREFORE, the parties hereto agree as follows:

This Interagency Agreement contains six Articles:

ARTICLE I: TERM OF AGREEMENT:
The term of this Interagency Agreement shall be in effect from the date it is executed by the SPD Chief of Police, or designee, until September 30, 2018 unless terminated earlier pursuant to the provisions hereof.

ARTICLE II: DESCRIPTION OF SERVICES
The services to be performed under this Agreement shall be conducted for the stated purposes of the Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a.) The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing

initiatives. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

ARTICLE III: SPECIAL CONDITIONS

- Funds are provided by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance solely for the purpose of furthering the stated objectives of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The Recipient shall use the funds to perform tasks as described in the Scope of Work portion of this Agreement.

- The Recipient acknowledges that because this Agreement involves federal funding, the period of performance described herein will likely begin prior to the availability of appropriated federal funds. The Recipient agrees that it will not hold the Seattle Police Department, the City of Seattle, or the Department of Justice liable for any damages, claim for reimbursement, or any type of payment whatsoever for services performed under this Agreement prior to the distribution and availability of federal funds.

- The Recipient shall comply with all conditions and limitations set forth in the FY 2015 Justice Assistance Grant Program Award # 2015-DJ-BX-0552.

  The FY 2015 Justice Assistance Grant Program Award Report #: 2015-DJ-BX-0552 is attached to and made part of this agreement, as **Attachment A.** Allocation and use of grant funding must be in accordance with all special conditions included in the Award Report. All Recipients are assumed to have read, understood, and accepted the Award Report as binding.

- The Recipient acknowledges that all allocations and use of funds under this agreement will be in accordance with the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation. Allocation and use of grant funding must be coordinated with the goals and objectives included in the Local Solicitation. All Recipients are assumed to have read, understood, and accepted the Local Solicitation as binding.

- Recipient agrees to obtain a valid DUNS profile and create an active registration with the Central Contractor Registration (CCR) database no later than the due date of the Recipient's first quarterly report after a subaward is made.

- The Recipient shall comply with all applicable laws, regulations, and program guidance. A non-exhaustive list of regulations commonly applicable to BJA grants are listed below, including the guidance:
  (I) Administrative Requirements: OMB Circular A-102, State and Local Governments (10/7/94, amended 8/29/07) (44CFR Part 13)

  (J) Cost Principles: OMB Circular A-87, State and Local Governments (5/10/04)

(K) Audit Requirements: OMC Circular A-133, Audits of State, Local Governments, and Non-Profit Organizations (6/24/97, includes revisions in the Federal Register 6/27/03)

(L) The Recipient must comply with the most recent version of the Administrative Requirements, Cost Principals, and Audit Requirements.

15) Non-Federal entities that expend $500,000 or more in one fiscal year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the Office of Management and Budget (OMB) Circular A-133-Audits of States, Local Governments, and non-Profit Organizations. Non-federal entities that spend less than $500,000 a year in federal awards are exempt from federal audit requirements for that year, except as noted in Circular No. A-133, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).

16) Recipients required to have an audit must ensure the audit is performed in accordance with Generally Accepted Auditing Standards (GAAS), as found in the Government Auditing Standards (the Revised Yellow Book) developed by the Comptroller General and the OMB Compliance Supplement. The Recipient has the responsibility of notifying the Washington State Auditor's Office and requesting an audit.

17) The Recipient shall maintain auditable records and accounts so as to facilitate the audit requirement and shall ensure that any sub-recipients also maintain auditable records.

18) The Recipient is responsible for any audit exceptions incurred by its own organization or that of its subcontractors. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report submitted to the Seattle Police Department. The Recipient must respond to requests for information or corrective action concerning audit issues or findings within 30 days of the date of request. The City reserves the right to recover from the Recipient all disallowed costs resulting from the audit.

19) If applicable, once any single audit has been completed, the Recipient must send a full copy of the audit to the City and a letter stating there were no findings, or if there were findings, the letter should provide a list of the findings. The Recipient must send the audit and the letter no later than nine months after the end of the Recipient's fiscal year(s) to:

Diane Pilon, JAG Program Manager
Seattle Police Department
610 5th Avenue
PO Box 34986

Seattle, WA 98124-4986
206-386-1996

20) In addition to sending a copy of the audit, the Recipient must include a corrective action plan for any audit findings and a copy of the management letter if one was received.

21) The Recipient shall include the above audit requirements in any subcontracts.

- The Recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requirements, including, but not limited to, the provision of any information required for assessment or evaluation of activities within this agreement, and for compliance BJA reporting requirements.

- When implementing funded activities, the Recipient must comply with all applicable federal, state, tribal government, and local laws, regulations, and policies. The Recipient is entirely responsible for determining the Recipient's compliance with applicable laws, regulations and policies, which include, but are not limited to:

(C) City of Seattle regulations including, but not limited to:

(5) Equal Benefits Program Rules (SMC Ch.20.45:http://cityofseattle.net/contract/equalbenefits/)

(6) Women and Minority Owned Affirmative Effort: If a Recipient intends to subcontract out any part of a contract instead of performing the work itself, then the following requirement applies: Consultant shall use affirmative efforts to promote and encourage participation by women and minority businesses on subcontracting opportunities within the contract scope of work. Consultant agrees to make such efforts as a condition of this Agreement.

e. Outreach efforts may include the use of solicitation lists, advertisements in publications directed to minority communities, breaking down total requirements into smaller tasks or quantities where economically feasible, making other useful schedule or requirements modifications that are likely to assist small or WMBE businesses to compete, targeted recruitment efforts, and using the services of available minority community and public organizations to perform outreach.

f. Record-Keeping: The Consultant shall maintain, for at least 24 months after the expiration or earlier termination of this Agreement, relevant records and information necessary to document all Consultant solicitations to subconsultants and suppliers, all subconsultant and supplier proposals received, and all subconsultants and suppliers actually utilized under this Agreement. The City shall have the right to inspect and copy such records.

(15) Licenses and Similar Authorizations: The Consultant, at no expense to the City, shall secure and maintain in full force and effect during the term of this Agreement all

required licenses, permits, and similar legal authorizations, and comply with all requirements thereof.

(16) Use of Recycled Content Paper: Whenever practicable, Consultant shall use reusable products including recycled content paper on all documents submitted to the City. Consultant is to duplex all documents that are prepared for the City under this Contract, whether such materials are printed or copied, except when impracticable to do so due to the nature of the product being produced. Consultants are to use 100% post-consumer recycled content, chlorine-free paper in any documents that are produced for the City, whenever practicable, and to use other paper-saving and recycling measures in performance of the contract with and for the City.

(17) Americans with Disabilities Act: The Consultant shall comply with all applicable provisions of the Americans with Disabilities Act of 1990 as amended (ADA) in performing its obligations under this Agreement. Failure to comply with the provisions of the ADA shall be a material breach of, and grounds for the immediate termination of, this Agreement.

(18) Fair Contracting Practices Ordinance: The Consultant shall comply with the Fair Contracting Practices Ordinance of The City of Seattle (Chapter 14.10 SMC), as amended.

(19) Suspension and Debarment: The Recipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in transactions by any Federal department or agency. By signing and submitting this Agreement, the Recipient is providing the signed certification set out below. The certification this clause is a material representation of fact upon which reliance was placed when this transaction was entered into.

If it is later determined that the Recipient rendered an erroneous certification, the Federal Government and City may pursue available remedies, including termination and/or debarment. The Recipient shall provide immediate written notice to the City if at any time the Recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The Recipient agrees by signing this Agreement that it shall not enter into any covered transaction with a person or subcontractor who is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized in writing by the City.

The Recipient shall include the requirement in this section in any subcontracts.

(20) In the event of the Recipient's or subcontractor's noncompliance or refusal to comply with any applicable law, regulation or policy, the City may rescind, cancel, or terminate the Agreement in whole or in part. The Recipient is responsible for any

and all costs or liability arising from the Recipient's failure to comply with applicable law, regulation, or policy.

ARTICLE IV: SCOPE OF WORK

The Scope of Work of this Agreement and the time schedule for completion of such work is as described in **Attachment B**: JAG Budget Worksheet, as approved by BJA. Attachment B is attached to and made part of this agreement.

The work shall, at all times, be subject to the City's general review and approval. The Recipient shall confer with the City periodically during the progress of the Work, and shall prepare and present such information and materials (e.g. a detailed outline of completed work) as may be pertinent, necessary, or requested by the City or BJA to determine the adequacy of the Work or Recipient's progress.

ARTICLE V: PAYMENT

(E) Compensation

The Recipient shall be reimbursed on an actual cost basis. Total compensation under this Agreement is $21,212.

The Recipient shall incur authorized allowable expenses in accordance with the Project Budget, as detailed in Attachment B.

The Recipient may request additional reimbursement up to the amount of interest accrued on their portion of the grant award. The City will provide quarterly statements to the Recipient, once the interest balance accrued equals at least $1,000. Reimbursements will not be made for interest accrued that is less than $1,000. Reimbursements can be requested, up to the total amount of interest accrued, after the initial quarterly statement has been sent, to perform tasks in accordance with the Project Budget, as detailed in Attachment B.

The Recipient shall submit invoices not more than monthly, and at least quarterly. After the first quarter, monthly submission is preferred. Invoices are due no later than 30 days after the end of the period in which the work was performed.

No travel or subsistence costs, including lodging and meals, reimbursed with federal funds may exceed federal maximum rates, which can be found at: http://www.gsa.gov.

(F) Manner of Payment

The Recipient shall submit reimbursement requests not more than monthly, and at least quarterly. After the first quarter, monthly submission is preferred.

Requests are due no later than 30 days after the end of the period in which the work was performed. Reimbursement request forms are provided. Substitute forms are acceptable.

With each reimbursement request, the Recipient shall submit:

- Detailed spreadsheet of expenditures by task and related financial documents (timesheets, invoices)

- Project status report
- These documents and invoices must be kept on file by the Recipient and be made available upon request by the City or to state or federal auditors

Reimbursement will not be processed without accompanying documentation for the corresponding time period.

Once the above conditions are met, payment shall be made by the City to the Recipient.

Submit invoicing and documentation to:
Diane Pilon, JAG Program Manager
Seattle Police Department
610 5th Avenue
PO Box 34986
Seattle, WA 98124-4986
206-386-1996

ARTICLE VI: AMENDMENTS

No modification or amendment of the provisions hereof shall be effective unless in writing and signed by authorized representatives of the parties hereto. The parties hereto expressly reserve the right to modify this Agreement, by mutual agreement.

Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)
City of Seattle
600 4th Ave, 7th Floor PO Box 94749
Seattle, WA 98124-4749

4. AWARD NUMBER: 2015-DJ-BX-0552

5. PROJECT PERIOD: FROM 10/01/2014 TO 09/30/2018
BUDGET PERIOD: FROM 10/01/2014 TO 09/30/2018

6. AWARD DATE 09/14/2015

7. ACTION
Initial

2a. GRANTEE IRS/VENDOR NO.
916001303

8. SUPPLEMENT NUMBER
00

2b. GRANTEE DUNS NO.
009483561

9. PREVIOUS AWARD AMOUNT $0

3. PROJECT TITLE
City of Seattle and King County Grant Joint Application

10. AMOUNT OF THIS AWARD $ 604,936

11. TOTAL AWARD $ 604,936

12. SPECIAL CONDITIONS
THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT
This project is supported under FY15(BJA - JAG) 42 USC 3750, et seq.

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)
16.738 - Edward Byrne Memorial Justice Assistance Grant Program

15. METHOD OF PAYMENT
GPRS

AGENCY APPROVAL

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL
Denise O'Donnell
Director

17. SIGNATURE OF APPROVING OFFICIAL

GRANTEE ACCEPTANCE

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL
Edward Murray
Mayor

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE
11-17-15

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	DJ	80	00	00		604936

21. PDJUGT1213

PROJECT NUMBER 2015-DJ-BX-0552 AWARD DATE 09/14/2015

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at http://ojp.gov/funding/Part200UniformRequirements.htm.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").

3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.

4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.

6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig

SPECIAL CONDITIONS

7. *Restrictions and certifications regarding non-disclosure agreements and related matters*

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits, or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute *agreements or statements that prohibit* or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of)such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (*whether through a subaward, contract, or subcontract*) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

PROJECT NUMBER 2015-DJ-BX-0552 AWARD DATE 09/14/2015

SPECIAL CONDITIONS

10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/sam.htm (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm.

14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.

16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).

18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

PROJECT NUMBER 2015-DJ-BX-0552 AWARD DATE 09/14/2015

SPECIAL CONDITIONS

19. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

20. The recipient agrees to comply with applicable requirements to report first-tier subawards of $25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/ffata.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

21. The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients' compliance to the OJP's Office for Civil Rights at CivilRightsMOA@usdoj.gov within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by OJP or any other authorized persons. The required elements of the MOA are set forth at http://www.ojp.usdoj.gov/funding/other_requirements.htm, under the heading, "Civil Rights Compliance Specific to State Administering Agencies."

22. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

23. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

24. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.

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25. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

26. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

27. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

28. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

29. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

30. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

31. All procurement (contract) transactions under this award must be conducted in a manner that is consistent with applicable Federal and State law, and with Federal procurement standards specified in regulations governing Federal awards to non-Federal entities. Procurement (contract) transactions should be competitively awarded unless circumstances preclude competition. Noncompetitive (e.g., sole source) procurements by the award recipient in excess of the Simplified Acquisition Threshold (currently $150,000) set out in the Federal Acquisition Regulation must receive prior approval from the awarding agency, and must otherwise comply with rules governing such procurements found in the current edition of the OJP Financial Guide.

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32. Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the *Office of Justice Programs (OJP) program office* prior to obligation or expenditure of such funds.

33. Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

34. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (https://grants.ojp.usdoj.gov). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

35. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.

36. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

37. The recipient agrees to submit a signed certification that that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.

38. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (http://nij.gov). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm.

39. JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.

40. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the grant funds in the trust fund (including any interest earned) during the period of the grant and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to the Office of Justice Programs at the time of closeout.

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41. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:
a. New construction;
b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at http://www.ojp.usdoj.gov/BJA/resource/nepa.html, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

42. BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to your My BJA account at https://www.bja.gov/Login.aspx to access the Success Story Submission form. If you do not yet have a My BJA account, please register at https://www.bja.gov/profile.aspx. Once you register, one of the available areas on your My BJA page will be "My Success Stories". Within this box, you will see an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the new BJA Success Story web page at https://www.bja.gov/SuccessStoryList.aspx.

43. Recipient understands and agrees that award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure list may be accessed here: https://www.bja.gov/funding/JAGControlledPurchaseList.pdf.

44. Recipient understands and agrees that award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions may be accessed here: https://www.bja.gov/funding/JAGControlledPurchaseList.pdf

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45. Recipient understands and agrees that the purchase or acquisition of any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, with award funds by an agency will trigger a requirement that the agency collect and retain (for at least 3 years) certain information about the use of 1) any federally-acquired Controlled Equipment in the agency's inventory, and 2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and make that information available to BJA upon request. Details about what information must be collected and retained may be accessed here: https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf

46. Recipient understands and agrees that, notwithstanding 2 CFR § 200.313, no equipment listed on the Controlled Expenditure List that is purchased under this award may be transferred or sold to a third party, except as described below:

a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it was requesting approval to use award fund for the initial purchase of items on the Controlled Expenditure List.
b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.
c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.

Recipient further understands and agrees to notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased under this award, and to abide by any applicable laws and regulations in such disposal.

47. Recipient understands and agrees that failure to comply with conditions related to Prohibited or Controlled Expenditures may result in a prohibition from further Controlled Expenditure approval under this or other federal awards.

48. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance (BJA) has received documentation demonstrating that the state or local governing body review requirements have been met and a Grant Adjustment Notice (GAN) has been approved releasing this special condition.

49. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance (BJA) has received documentation demonstrating that the recipient jurisdiction's public comment requirements have been met and a Grant Adjustment Notice (GAN) has been approved releasing this special condition.

50. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

FY 2015 JAG City of Seattle Joint Application – Budget Worksheet & Narrative

A. Personnel

CITY OF SEATTLE

Name/Position	Computation			Cost
		# of		
Crime Prevention Coordinator Salary (3 positions)	monthly salary $6,584.50	months 10.5	# of positions 3	$207,412

TOTAL: $207,412

B. Fringe Benefits

CITY OF SEATTLE

Name/Position	Computation			Cost
	monthly	# of		
Crime Prevention Coordinator Salary (3 positions)	benefits $1,665	months 10.5	# of positions 3	$52,448

TOTAL: $52,448

Seattle SubTotal: $259,859

G. Consultants/Contracts

CITY OF AUBURN:

	OT Rate	# of Hours	
Teen Late Night Program Officer OT	$87.13	39.00	$3,398
Citizen's Police Academy Program Officer OT	$87.13	34.50	$3,006
Fireworks Emphasis Program Officer OT	$87.13	221.00	$19,256
Fireworks Emphasis Rental Trailer for Storage	One month rental with delivery		$482.00

Auburn SubTotal: $26,142

CITY OF BELLEVUE:

Item	Computation	Cost
BriefCam Syndex FX Video Synopsis Software	1 x $10,403	$10,403
Stand-Alone laptop computer w/ high speed processor	1 x $3,145	$3,145

Bellevue SubTotal: $13,548

CITY OF BURIEN:

Purpose	location	Computation	Cost
Defense Tactical Training Registration	Seattle area	3 officers x $300/each	$900.00
Gang Training Registration	Seattle area	3 officers x	$750.00

FY 2015 JAG City of Seattle Joint Application – Budget Worksheet & Narrative

		$250/each	
		4 officers x	
REED Interview Training	TBD	$550/each	$2,200
Forensic Computer Training Airfare	TBD	1 Roundtrip Airfare	$500
Forensic Computer Hotel/Per Diem	TBD	5 days x $200/day	$1,000
IACP Conference Registration	TBD	1 Chief x $350/each	$350
IACP Conference Travel	TBD	1 Roundtrip Airfare	$500
IACP Conference Hotel/Per Diem	TBD	5 days x $200/day	$1,000
Overtime for Trainings		20 hours x $75	$1,500
Automated External Defibrillators (AED) for police cars		2 units x $1,000 each	$2,000
		2 licenses@$72/month X 15	
Accurint Investigative Software		months	$2,160
Verizon Monthly I-Pad service		2 @$50/mo X 15 months	$1,500
Bicycles for Patrol with bags and equipment		2 @$1,800 each	$3,600
Portable Breath Test Units		3 @$600 each	$1,800
Supplies for SECTOR (printers and wands)			$1,452
		Burien SubTotal:	**$21,212**

CITY OF FEDERAL WAY:

Item	Computation	Cost
	1 x	
Canine	$8,000	$8,000
	1 x	
Tasers	$7,000	$7,000
	1 x	
Computer Storage/HW	$7,199	$7,199
IT Contract/Temporary Personnel	$25 per hour x 173 hours	$4,325
	Federal Way SubTotal:	**$26,524**

CITY OF KENT:

Item	Computation	Cost
Community Education Coordinators Overtime for Youth Academy		
	$68 hour x 30 hours	$2,040
	$85.30 hour x 60	
Officer Overtime for Youth Academy	hours	$5,121
Graffiti Removal Kits	$100 x 50 Kits	$5,000
Youth Academy Shirts	$20 x 20 shirts	$400
Youth Academy Materials/Notebooks	$50 x 20 notebooks	$1,000
	$10 x 20 water	
Youth Academy Water Bottles	bottles	$200
Youth Academy Block/Lesson Supplies (simunitions, taser training cartridges, crime scene kits, etc.)	$2,500	$2,500
Youth Academy Refreshments	$2.50 x 25 people x 5 days	$313
Sealing of Floors in Firing Range to Enhance Officer Safety from Lead Exposure	vendor estimate	$29,222

Kent SubTotal:	**$45,796**

KING COUNTY

Item	Computation	Cost
Recidivism Reduction/Reentry Coordinator (Senior Project Manager)	Annual Salary	$114,704
	Annual *Benefits*	$38,508
	King County SubTotal:	**$153,212**

CITY OF RENTON:

Purpose	Computation	Cost
Direct Victim Services DV Program	Assistance for victims protection/relocation (Items purchased vary depending on needs of the victim/investigation)	$16,087
Domestic Violence Training Conference	Location and # of employees TBD	$3,000
Domestic Violence, Violence Against Women Training	Location and # of employees TBD	$3,000
Trauma Kits	20 Kits x $125 each	$2,500
DV Prevention Program Office Supplies	$2,000	$2,000
	Renton SubTotal:	**$26,587**

CITY OF SEATAC:

Item	Computation	Cost
Overtime (Active Shooter Training)	$100 X 143 hours	$14,300
Miscellaneous Training Supplies		$74
	SeaTac SubTotal:	**$14,374**

CITY OF TUKWILA:

Items	Computation	Cost
iPhone 5S	44 x $164.24 each	$7,227
	Tax (9.5%)	$686
Smart Information Board	1 x $6,115 each	$6,115
	Tax (9.5%)	$581
Surface Pro 3	2 x $1,404 each	$2,808
	Tax (9.5%)	$266
	Tukwila SubTotal:	**$17,682**

FY 2015 JAG City of Seattle Joint Application – Budget Worksheet & Narrative

GRAND TOTAL	$604,936

BUDGET SUMMARY
Overall Summary

Budget Category	Total Budget
A. Personnel	$207,412
B. Fringe Benefits	$52,448
C. Travel	$0
D. Equipment	$0
E. Supplies	$0
F. Construction	$0
G. Contractual	$345,077
H. Other	$0
Total Direct Costs:	$604,936
TOTAL PROJECT COSTS:	$604,936
TOTAL JOINT ALLOCATION:	$604,936

Budget Narrative

A. Personnel ($207,412)

A request of $207,412 is included for City of Seattle for salary costs associated with preservation of 3 Crime Prevention Coordinator Positions in the Seattle Police Department. This amount will pay for 10.5 months in 2016.

B. Fringe Benefits ($52,448)

A request of $52,448 is included for City of Seattle for fringe benefit costs associated with preservation of 3 Crime Prevention Coordinator Positions in the Seattle Police Department. Fringe benefits are City of Seattle standard fringe benefits for civilian personnel, and include FICA, Health Care Medicare, Life Insurance, Retirement, Workers Comp, EAP, Disability Insurance, and Death Benefits, and are calculated at a rate of approximately 26% of base salary.

G. Consultants/Contracts ($345,077)

As the fiscal agent, City of Seattle will enter into Interagency Agreements with all of the sub-agencies listed below. Sub-Agencies will be required to spend their funds, and then request reimbursement from City of Seattle. Therefore, we are listing all of the costs associated with their programs under Consultants/Contracts:

City of Auburn ($26,142)

A request of $25,660 will cover Auburn Police Officer overtime costs associated with three programs requested by City of Auburn: Teen Late Night, Citizen's Police Academy, and Fireworks Emphasis Patrols. At an average overtime rate of $87.13 per hour, approximately 295 hours of overtime will be worked. Additionally, $482 is requested for one month rental fees and delivery charges to rent a Trailer for storage of fireworks confiscated during Fireworks Emphasis Patrols.

City of Bellevue ($13,548)

A request of $13,548 will be used to purchase BriefCam Syndex FX Video Synopsis Software and a standalone laptop computer with a high speed processor. There are no administrative costs associated with this proposal. This proposal directly supports the JAG Purpose Area for ***"Planning, evaluation, and technology improvement programs"***, because it takes an existing technology (investigators reviewing video evidence) and potentially eliminates hours of continuous reviewing through innovative software that allows the investigator to enter parameters (e.g. *"red sports car" or "woman walking dog"* and be able to immediately proceed to the visual evidence.

All expenses are expected to be incurred in 2016. The costs are from a direct quote from the manufacturer (BriefCam) and known costs for a laptop computer of the type needed to run the software.

The Bellevue Police Department will leverage the grant funding by providing department funds for the remainder of the cost of the laptop and for annual maintenance cost of $1,500. This item was not budgeted for in the recent 2015-2016 Bellevue Police General Fund Budget, so for the costs the department will bear, it will have to reduce its discretionary spending to stay within budget. For the actual grant request items themselves (the BriefCam and the laptop), because they were not budgeted, there is no supplanting.

City of Burien ($21,212)

The FY2015 JAG funds are proposed to be used for Travel/Training ($8,700) and Equipment ($12,512) for a total of $21,212.

City of Federal Way ($26,524)

A request of $26,524 is included to support 4 projects: $8,000 is included for the purchase of a canine dog, $7,000 is included for the purchase of 1 taser, $7,199 is included for the purchase of 1 Computer Storage/HW, and $4,325 is included for contracting with temporary IT personnel. At $25 per hour, the temporary IT person will work approximately 173 hours.

City of Kent ($45,796)

Personnel: Funding for personnel includes overtime costs directly associated with the Kent Teen Police Academy. Overtime rates for Community Education Coordinators are calculated using current overtime rate plus an estimated 3% increase for 2016 cost of living. We estimate 30 overtime hours used by two community education coordinators.

Officer overtime is also included for the teen police academy. There are four Neighborhood Response Team officers and one sergeant who will be teaching and coordinating the week long class. The overtime rate is calculated using the current overtime rate plus an estimated 3% increase for 2016 cost of living. We estimate 60 hours shared among officers who will be implementing, coordinating, and teaching the week long course.

Fringe Benefits: Fringe benefits included in this grant application are for the community education coordinator staff and the officers who will be working overtime related to the Teen Police Academy. Calculated in the fringe benefits for both the coordinators and officers include social security and retirement.

Supplies: Most of the supplies included in this grant proposal are for the teen police academy. We included shirts for the participants who attend the entire week long academy and estimate the cost to be $20 per shirt, purchasing 20 shirts. Community Education Coordinators will have materials purchased and printed and each participant will have a notebook provided to them. We will provide participants with water bottles to have on hand for the various training that may take place (such as physical fitness, EVOC simulation, etc.). Supplies related to the curriculum to be taught is included such as simunitions, taser training cartridges, crime scene processing kits, bullets, etc.). We are estimating refreshments for participants over the week long class. Refreshments are estimated at $2.50 per person, 25 people, over five days. A total of $5,000 has been allocated towards stocking graffiti removal kits which will include graffiti remover, paint, rollers, roller pads, paint brushes, cloths, etc. Community Education Coordinators will work with the Corrections Work Crews and community members to eradicate graffiti across the City.

Kent Police will utilize the city's procurement process to request bids from potential contractors to eradicate lead from the flooring of the Kent Police Training Center Firing Range. This work will include removing the current paint from the floor and painting over the floor with a Neoprene paint to seal in the lead toxins.

King County ($153,212)

The Byrne JAG will fund one Temporary Term Limited position for approximately one year. Personnel salary is 74.9% of cost and fringe benefits are 25.1% of cost, based on the position's current proportional expenses. The full cost of the position in 2015 is $153,212.

City of Renton ($26,587)

Domestic Violence Victim Advocacy Program

Program	**Budget**
Direct Victim Service	$16,087
Office Supplies/Material	$2,000
Training	$6,000
Total Allocated for DV:	**$ 24,087**

Direct Victim Services
These services are vitally important for the victim(s) and children when they are leaving an abusive situation. Many of these services are necessary until temporary or long term shelter is found. We provide emergency shelter (up to 7 days), gift cards for the purchase of food, clothing, gas, travel expenses (plane, bus, taxi, & train), moving truck rental and we purchase cell phones with additional minutes for victims. The gift cards are in the form of VISA, Safeway, Wal-Mart, McDonalds and/or airline gift cards for victims who need to travel longer distances to get away from an abusive situation or return to King County for court proceedings. The grant will assist with the purchase of items or costs associated with, identifying, locating, interviewing, processing evidence/crime scenes, arresting and the prosecution of defendants to help ensure the safety of the victims. This grant will also assist our victims by providing funds for our DV Advocate so she can be on call after hours to assist victims or the victim's family members on significant calls for service such as DV homicides.

Supplies
Supplies are used constantly to maintain the needs of the Domestic Violence Victim Advocacy Program, including the victim advocate, detective, evidence technicians, and sergeant. Supplies include the purchase of educational material for the victims and their family, such as brochures, videos, books, promotional items, handouts, and other items identified by the domestic violence victim advocate for the prevention and education of this topic. They also include necessary equipment for the DV advocate and detective(s) such as laptops, computers, scanners, cameras or any other item(s) needed to investigate a domestic violence related offense.

2016-2018 Supply items are purchased as needed. Brochures and educational material is purchased at the time needed for victims, training or as new information becomes available.

Training
Training is required for the continued knowledge and education on the topic of domestic violence. Laws and court rulings change regularly and training is very important. The training budget is to be used by the domestic violence victim advocate, detective(s), patrol officer(s), probation staff, prosecutor both local Renton Prosecutors and our DV Prosecutor from the King County Prosecutors Office and command staff. Yearly we send two to three people to the National Domestic Violence Conference. We use a team approach to strengthen the program and build on ideas from other agencies programs. We also co-sponsor training with our local VAWA (Violence Against Woman's Act) for law enforcement officers, prosecutors, and advocates.

2016 DV Training: Costs yet to be determined, depending on location and # of employees going.
2017 DV Training: Costs yet to be determined, depending on location and # of employees going.
2018 DV Training: Costs yet to be determined, depending on location and # of employees going.

Trauma Kits
Total Allocated for Trauma Kits: $ 2,500 (20 Kits @ $125 each)

A few years ago, we used some Grant funds to stock every first responding vehicle with Trauma Kits. Growth in our department and fleet plus additional or replacement supplies necessitates additional kits and supplies. This equipment has proven beneficial to both our officers on the streets and the public they serve. It is anticipated these funds will be spent the first year the grant funds are available.

City of SeaTac ($14,374)

A request of $14,300 is included for approximately143 hours of overtime for Active Shooter Training and $74 is included for miscellaneous training supplies.

City of Tukwila ($17,682)

A request of $17,682 is included to purchase 44 iPhone 5S's (44 iPhones x $164.24 each plus tax), 1 Smart Information Board (1 x $6,115 each plus tax) , and 2 Surface Pro 3's (2 x $1,404 plus tax).