NOTICE OF INTENT TO SELL

This notice informs the City of Burien of the building owner's intent to sell a low-income multi-family rental building having five or more rental units, pursuant to Burien Municipal Code 5.63.060. Owners of buildings having one or more units that rent at or below 80% of Area Median Income (AMI) are required to submit this form 60 days prior to contracting to list or advertising the building(s) for sale.

See rent table below to determine if there is at least one unit rented at or below 80% of AMI.
Note: rent limits depend on whether tenant is responsible to pay all or a portion of utilities.

Section 1: Owner Information

	Name	Phone Number	Email Address	Mailing Address
Owner Entity				
Owner/Owner Rep				
Owner/Owner Rep				

Section 2: Building Information

Address of building(s)	
Parcel(s) #	

Section 3: Affordability (updated September 2026)

Maximum Rents at 80% AMI		
Unit Type	**Tenant paid Utilities**	**Max. Rent**
Studio	None	$2,302
Studio	Electricity/Heat only	$2,238
Studio	All	$2,160
1 BR	None	$2,467
1 BR	Electricity/Heat only	$2,403
1 BR	All	$2,325
2 BR	None	$2,960
2 BR	Electricity/Heat only	$2,788
2 BR	All	$2,748

Maximum Rents at 80% AMI		
Unit Type	**Tenant paid Utilities**	**Max. Rent**
3 BR	None	$3,420
3 BR	Electricity/Heat only	$3,319
3 BR	All	$3,208
4 BR	None	$3,816
4 BR	Electricity/Heat only	$3,687
4 BR	All	$3,556
5 BR	None	$4,210
5 BR	Electricity/Heat only	$4,081
5 BR	All	$3,950

Residential Units	
# of Units in Property	
# of Affordable Units	

400 SW 152nd St., Suite 300, Burien, WA 98166
Phone (206) 241-4647 • Fax (206) 248-5539 • burienwa.gov

NOTICE OF INTENT TO SELL

This notice serves as a declaration to the City of Burien of my intent to sell a low-income multi-family rental building, pursuant to Burien Municipal Code 5.63.060. I certify that no advertisements have taken place to sell the above-mentioned building.

_____ _____

Owner's signature Date

Notifications should be sent by email to renting@burienwa.gov or by mail to:

City of Burien
c/o Rental Housing Inspection Coordinator
400 SW 152nd St
Suite 300
Burien, WA 98166

Office Use Only

Date received_____ Rental Housing Inspection Coordinator Initials_____