Permit Application Review Timelines

Pursuant to Burien Municipal Code (BMC) Section 19.65.050 and Revised Code of Washington (RCW) Section 36.70B.080, the City of Burien's goal is to issue a decision within the time periods listed below. **These time periods begin when a complete application is submitted and are extended when additional information is requested by the City.** To assist applicants, we are providing timeframes below for our "target issuance date"—when you can expect a decision on your application, and an "initial comments due" date—when you can expect to receive initial review comments from us.

Permit Type	Initial Comments Due:	Target Issuance Date:
Binding Site Plan	4 weeks	150 days
Critical Area Determination—Admin.	3 weeks	60 days
Critical Area Review—Type 1	3 weeks	60 days
Design Review—Type 1	3 weeks	60 days
Land Use Review—Type 1	3 weeks	100 days
Land Use Review—Type 2	3 weeks	170 days
Land Use Review—Type 3	3 weeks	170 days
Lot Line Adjustment	2 weeks	60 days
Short Plat, Preliminary	3 weeks	100 days
Short Plat, Final	2 weeks	60 days
Subdivision, Preliminary	4 weeks	170 days
Subdivision, Final	2 weeks	60 days
SEPA Determination	3 weeks	60 days
Shoreline Permits	3 weeks	100 days
Shoreline Exemption	2 weeks	60 days
Temporary Use Permit	1 week	60 days

The following types of permit applications are exempt from the requirements of BMC 19.65.050. The City of Burien has established the following goals for issuance of a decision on the following permits.

Permit Type	Comments Due on Initial Submittals	Comments Due on Resubmittals	Target Issuance Date:
Permits Requiring Plan Review: Building, Clearing & Grading, Electrical, Plumbing, Mechanical, & Fire*			
Single-family, new	4 weeks	4 weeks	65 days
Single-family, addition	3 weeks	3 weeks	65 days
Single-family, remodel	2 weeks	2 weeks	65 days
Multi-family/commercial, new	6 weeks	6 weeks	65 – 170 days
Multi-family/commercial, addition	4 weeks	4 weeks	65 – 170 days
Multi-family/commercial, remodel or tenant improvement	3 weeks	3 weeks	65 – 170 days
Sign permits	2 weeks	2 weeks	60 days
Plumbing, Electrical, Mechanical permits—plan review not required	Same day	Same day	Same day
Right-of-Way or Street Use permits	4 weeks	2 weeks	65 days

*Fire permit reviews are conducted by the Fire District.

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